

Premises & Expenditure Department Head Office-Annexe Salem	 தமிழ்நாடு கிராம வங்கி TAMIL NADU GRAMA BANK <small>சமீபகால வங்கி</small> <small>Scheduled Bank Owned by Government</small>	No.27/1, Thirunagar, Hasthampatti, Salem 636 007 Mail: ped@tngb.bank.in Ph: 0427 2522212
Ref: PED/017/2026-27		Date: 21.04.2026

Sub: Inviting quotation for Printing & Supplying Gold Collateral Loan Card & Gold Collateral Loan Slip

We invite sealed quotations for printing and supplying Gold Collateral Loan Cards & Gold Collateral Loan Slips. The quotation should be submitted and be addressed to "The General Manager, Tamil Nadu Grama Bank, No.6, Yercaud Main Road, Hasthampatti, Salem 636007" with the words superscribing on the envelope, "Quotation for Printing and Supplying Gold Collateral Loan Card & Gold Collateral Loan Slip".

Item	Type	Specification	Size	Quantity
Gold Collateral Loan Card	Card	Grade A – 9.8 kg pink Color Board-165 GSM – 1 page – Front only- Single Color printing	11 cm X 9 cm	32,50,000 Cards
Gold Collateral Loan Slip (200 slips per pad)	Pad	Grade A - 70 GSM White Maplitho paper - 1 page – Front only- Single Color printing- Top cloth Binding	7 cm X 8 cm	27,000 pads

Packing Method:

Gold Collateral Loan Card	Paper band for every 250 cards. Every 1000 cards must be packed in good quality polythene cover
Gold Collateral Loan Slip	Every 25 books must be packed in good quality polythene cover

Delivery At: The item should be supplied to our 12 stationery centres namely Regional Offices at Coimbatore, Kancheepuram, Krishnagiri, Madurai, Namakkal, Sivagangai (Okkur), Thanjavur, Thoothukudi, Tirunelveli, Villupuram, Virudhunagar & Head office at Salem.

Terms and conditions:

- Quotation should be submitted as per **Annexure 1**.
- The rates should be **inclusive of Designing/Artwork, GST, Transportation, Loading & Unloading charges (To be delivered at Godown of the respective Stationery Centres)**.
- Quotation should be submitted **on or before 30.04.2026 @ 12:30 PM**
- Earnest Money Deposit (EMD) **Rs.40,000/-** should be remitted through **NEFT** to our bank account **No. 10158768274; IFSC: IDIB0PLB001** ('0' Stands for Zero) **(OR)** Remittance of EMD through Demand Draft in favour of "Tamil Nadu Grama Bank" payable at Salem.
- EMD details should be submitted along with your quotation as per **Annexure 2** attached herewith, failing which, submitted quotation will be summarily rejected.
- **"Bid Security Declaration" will not be accepted.**

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- EMD shall not carry any interest and that EMDs of the unsuccessful bidders would be refunded within 5 working days after selection of the bidder for carrying out the proposed assignment.
- EMD amount will be paid to the successful L1 bidder at the time of final payment.
- **Sample paper should be submitted as per our stipulated specifications along with quotation, otherwise quotation will be rejected. No deviations must be found in the sample papers' specifications.**
- L1 bidder will be determined after arriving at Cost to the Bank considering eligible input tax credit.
- The specimen will be provided only to the L1 bidder and proof should be submitted to us within 3 days from the receipt of specimen for approval.
- Stationery items should be printed and supplied to our 12 stationery centres mentioned above, within 30 days from the date of approval of proof.
- If the L1 bidder fails to deliver the stationery items within 30 days, the Bank will cancel the order without prior notice and the Bank will not bear any expenses.
- If the L1 bidder fails to execute the work order fully or partially or supplies items that deviate from the specifications mentioned in the work order, the Bank reserves the right to cancel the work order and forfeit the EMD amount and the **vendor will be blacklisted.**
- The Bank will not be bound to accept the lowest tender. Also, the Bank reserves the right to reject all/any tender either as a whole or in part without assigning any reasons.
- No advance payment will be made.
- Payment will be made only after the submission of delivery challan/note which should be duly acknowledged by our Bank officials from our 12 stationery centres.
- Excess supply will not be accepted.
- **Kindly mention in your quote as I accept your terms and conditions.**

Yours faithfully



Assistant General Manager



Annexure – 1

Quotation for Printing & Supplying
Gold Collateral Loan Card & Gold Collateral Loan Slip
Ref: PED/017/2026-27 dated 21.04.2026

Item	Specification	Qty	Amount (Inclusive of GST)	GST (%)
Gold Collateral Loan Card	Grade A – 9.8 kg pink Color Board-165 GSM – 1 page – Front only- Single Color printing Size: 11 cm X 9 cm	32,50,000 Cards		
Gold Collateral Loan Slip (200 slips per pad)	Grade A - 70 GSM White Maplitho paper - 1 page – Front only- Single Color printing- Top cloth Binding Size: 7 cm X 8 cm	27,000 pads		

Date:

Authorized Signatory with Seal

**Annexure - 2
EMD**

From

Date:

To
The General Manager
Tamil Nadu Grama Bank
No.6 Yercaud Road
Hasthampatti
Salem 636007

Sub.: Your Inviting quotation Ref: PED/014/2026-27 dated 21.04.2026 for Printing & Supplying Gold Collateral Loan Card & Gold Collateral Loan Slip-reg.,

With reference to the above, inviting quotation for Printing & Supplying Gold Collateral Loan Card & Gold Collateral Loan Slip, having examined and understood the terms and conditions.

I/We confirm that the offer is in conformity with the terms and conditions as mentioned in the above-cited inviting quotation and agree to all the terms and conditions of the subsequent amendments made, if any.

The Bank is not bound to accept the lowest tender and reserves the right to accept or reject any or all the bids or cancel the entire process without assigning any reason whatsoever.

We furnish hereunder the details of NEFT/Demand draft remitted/submitted towards Earnest Money Deposit (EMD).

Description	Amount (Rs.)	DD No. / NEFT UTR No.	Date of DD / NEFT	Name of Issuing Bank & Branch
EMD	40,000/-			

Authorized Signatory with Seal